

NEW LIFE LIVE

CONGREGATIONAL MEETING

December 8, 2021 - 7PM

In-Person and Online



Letter from the Board Chair

We live in challenging times, battling a COVID Pandemic and fighting to save and rebuild businesses, farms and homes after the devastating floods and unprecedented rainstorms in BC. During this time, the board and staff have been working hard to make sure New Life Church can assist and serve in the community, despite financial challenges and limited staff resources. The Board is encouraged to see that during disaster, God is still showing himself faithful through the acts of love and mercy of many of our church members.

Congregational Survey Update

The Board thanks the 230 individuals (members, attendees, and former members) who participated in the survey sent earlier this month. Board members are now reviewing the results of this survey and are hoping to provide additional information in the new year. A member of the Board will follow up over the next couple of months with those respondents who indicated that they would like to be contacted by a board member.

Fiscal Year 2022 Budget

Prior to the floods, the finance team was preparing a revised budget, as the previous budget presented in September was not well supported by the congregation. Initially they revised the budget to reflect financial limitations related to a decrease in membership and planned for \$802,000 in contributions. Then because of the flooding, the finance team felt it prudent to reduce projected contributions by another \$60,000. This is because those members whose home, farm or business have been affected by the flooding gave a significant percentage of the total contributions last year to the budget. Many of those members will have experienced significant financial losses in the flooding, and despite insurance settlements or financial disaster relief programs, may not be able to support the church as significantly as they have in prior years. This package contains the latest revised budget.

Church Basement Flooding

New Life will also need to address the flooding damage in the basement of our church building. The presented budget does not include any funds for repairing the facility. The total cost to repair the facility are currently unknown, and we do not yet know if the cost will be covered by insurance. Once insurance claims are resolved and quotes for repairs are obtained, we will need to move forward with either fund-raising or additional loans to cover this expense.

December Giving to Budget

A critical factor to ensuring sufficient funds are available moving forward will be how much donation income is received for the budget in December. While some of our members and attendees will be financially stressed because of the flooding situation, we hope and pray that others who did not experience that disaster directly are able and willing to bless the ministry of New Life Church this December. Please prayerfully consider what you can contribute financially to your church during these challenging times.

On behalf of the Board,
Eric Hoogenraad, Board Chair

Ministry Report

We've been, it seems, in a whirlwind of difficult events this fall here at New Life Church. Ministry has been disrupted through a staff lay-off, lingering COVID effects, and of course the massive and extensive flooding. Through all of that, we are praying for God's mercy and grace, and thanking him for his faithfulness.

Flood Relief

The Sumas flooding has created a new focus for ministry these past several weeks. On top of the frustration and exhaustion derived from the Covid-19 pandemic, the flooding has been distressing and scary, and for some plainly devastating. In this time, we cry out to God to give us the grace to endure and the faith to keep trusting in him. God has shown his love and care through many who have helped out, providing meals, manpower, and time. Justin Dudney, together with Janice Kostelyk, have been working hard to coordinate efforts and will continue to do so in the coming weeks and months. The deacons will administer donated flood relief funds to victims of the flooding. Please talk to Mark Heidelberg (deacon chairperson) if you know of needs due to the flood.

Ministry & Staffing

We had a wonderful fall kick-off to the ministry year with all of our ministries beginning again, and a good slate of volunteers. Thank you for stepping up again and participating in ministry. We also had a really good Thanksgiving weekend celebration. In November the loss of the executive pastor position was difficult to absorb; we miss Pastor Mike on staff and thank him for his eight years of faithful service. Staff are still adjusting and doing an excellent job of leading their ministries.

The pandemic has, of course, hindered plans and activities, only to be further limited because of the lower level flooding. Esther DeWaal and Michelle VanEgmond have adjusted by moving KidsChurch and preschool ministries to the upper floor. Two major events, a Marriage Night and the Bethlehem Walk, which had taken a lot of planning, were cancelled because of the flooding. Staff continues to press forward, making plans for future ministry while aware of limitations due to the pandemic and to a restricted budget.

Mask Mandate

The province has issued an order that masks must be worn at all indoor facilities, including churches. Please observe this requirement so that we do all we can to continue onsite ministries. In addition, please be mindful of public health recommendations that reduce the spread of the Covid-19 virus: handwashing, and social distancing. Let's also make sure we are caring for one another by respecting other people's concerns, especially for those who are immune compromised.

Serving Christ together,
Pastor Nathan

New Life Live Agenda

Wednesday, December 8, 2021 – 7:00 PM

- I. **Opening**
 - Devotions
 - Worship
 - Prayer

- II. **Review Minutes of September 22, 2021 Meeting**

- III. **Ministry Update & Flood Relief Report**

- IV. **2021 Fiscal Year Financial Statement Review**
 - **Motion:** To approve the presented financial statements for the fiscal year ending August 31, 2021.

- V. **Proposed Revised Budget for Fiscal Year 2022**
 - **Motion:** To approve the proposed budget for the fiscal year ending August 31, 2022, projecting total operating income of \$856,000, total operating expenditures of \$888,000 and an operating deficit of \$32,000, where this deficit will be funded from accumulated operating cash surpluses of prior years.

- VI. **Prayer Time**

- VII. **Adjourn**

Please submit questions you would like addressed at this meeting in advance to office@newlifecrc.ca.

Minutes of New Life Live – September 22, 2021

1. Worship & Opening

- Worship – Janessa
- Opening Devotions – Eric Hoogenraad

2. Review Minutes of March 10, 2021 Meeting and Business arising from these minutes.

Motion: To approve the Minutes of New Life Live, March 10, 2021 – APPROVED

3. Ministry Update

- Nathan gave an update on New Life Ministries. Started by admitting the difficulties this year in ministry during COVID with many restrictions and guidelines. Despite the difficulty we have remained hopeful because God is still working and active
 - Stay faithful in Worship, Community and serving.
 - Continue to look for new people and love our neighbor.
- This past year we focused on serving because we wanted to look outward. COVID forced us to look inward.
- We need to relaunch & rebuild because this is a brand-new context. There are many new opportunities for ministry.
 - Paint & Renovate the Auditorium
 - New Life Online Campus
 - Sustain our focus on mission
 - The discovery project is nearly completed. This project focus on discovering what makes us unique among the Christian community & Delair Community.
 - We have been led deeper into a posture of prayer and praise.
- Life groups have continued on however, it may have looked very different.
- Prayer wall has also been a fruitful gathering place for people in all different places.
- God blessed us with a Pre School Director, Michelle Van Egmond, a KidsChurch Director, Esther de Waal & a Pastoral Intern serving in Youth, Jacob Visser.
 - All ministries are starting up this fall
 - We are grateful for the volunteers who made this possible to start up all the ministries and who have been so dedicated to our year of serving.

4. Ministry Update Q&A

- Is the staff going to call up those who have not made their way back to church on Sunday mornings?
 - Nathan responded: Justin, Nathan and Taylor have met together this past week to discuss how to pursue those who haven't come back yet. We are planning to call through the congregation again.
- Many people have said that they left because of the lacking programs this past year. With Koen gone, will there be support from senior staff helping Janessa & Jacob build up the youth program?

- i. Janessa & Jacob are supervised by Mike directly and Mike is supervised by Nathan. We are still in the process of searching for a youth pastor for a full-time permanent position with experience.
- c. Is there any thought to mentoring these younger staff with experienced staff from other churches?
 - i. Certainty we can consider it. We already have experienced mentors in place within our staff team for these staff members.

5. Proposed Ministry Year 2022 Budget - Mike

a. Priorities of this budget

- Diligent in Prayer & assertive with our plans
- Relaunch & Rebuild Ministry, especially focused on Children & Youth
- Embrace Online & In Person Ministry
- Reconnecting with our neighborhood (Delair Community)

b. Big Picture

- Budget is proposed to be \$999,000
- Some risk associated with this budget
- Increase is 5.4% over 2 years
- Trust God to provide to do the ministry we called into
- Finance Team will closely monitor and adjust this year as needed

c. Income Sources

- NL Ministry Contributions – \$932,000
- Other - \$67,000 (Rental, Transfer from Subsidies Fund, Misc)

d. New Life Ministries Budget – \$42,000

- 5.2% decrease from last year because GEMS & Cadets won't be budgeted as high this year

e. Staffing – Proposed Budget for \$623,550

- 11.5% increase from 2021 because FTE increased by 0.95 and cost of living increases

f. Facilities – Proposed budget for \$120,850

- Decrease of 1.3% because we reduced garbage removal costs and have a surplus of custodial supplies

g. Admin and Office Expenses – Proposed Budget for \$55,500

- 3.4% decrease because of our concluding photocopier lease

h. Other – Proposed Budget for \$43,500

Motion: To approve the Ministry Resource Requirements Budget for Fiscal 2022 in the amount of \$999,000

Please note that electronic voting on this motion will be open until 10:00PM, Tuesday, September 28.

6. Budget Q&A

- a. You said we give 10% of our budget for classical shares, however, the amount listed is less than 10%. How does that work?
 - i. Mike Responded: We already paid classical shares on that amount last year on the wage subsidy fund.
- b. What is the reason for the security system in the church building and does it pick up audio?
 - i. Mike Responded: We had a break in a few years ago and it caused quite a bit of trauma. On top of that was the outcry that happened from the mass grave findings around residential schools and many church buildings were getting vandalized. Many of our congregation members were concerned for the safety of our building. It does not pick up audio.
- c. How come registration fees for GEMS & Cadets last year and this year are the same when the content last year was way less?
 - i. Mike Responded: These are denominational programs so we have to pay our fees to them. Mike will do more research, and get back to Jeremy.

7. Board of Elders

- Introduction of Mark Huberts as a new board member nominee.
Thanks to Karen Thiessen & Carl Dragt for his work on the board.

Motion: To approve the appointment of Mark Huberts as Board Member

Please note that electronic voting on this motion will be open until 10:00PM, Tuesday, September 28.

8. Congregational Communication:

- a. If two board members are leaving, why is only one spot being filled?
 - a. Eric Responded: We are looking for nominations for a second one.
- b. Has the board and senior staff looking at the reasons why so many congregation members have left?
 - a. Eric Responded: It is the board's practice to do exit interviews with congregation members who leave. The board looks for patterns, however they haven't noticed any yet.
 - b. Member responded: Can we keep track of why people are leaving? Or form a committee of non-staff members?
 - c. Eric Responded: That is the purpose of life groups
- c. Is there a way to talk to people before they leave? Have you considered the decreased membership when forming the budget?
 - a. Eric Responded: It is important for congregation members to do their duty of caring for one another and try to have those conversations before people leave.

Motion: To approve the building of an exit committee, seconded

Comments on the motion:

- Who decides who would be on the committee?

- Can the committee be made up people who are not staff or board? It has not worked in the past
- Can the motion be changed to “Board considers the creation of a committee?”
- Can we nominate people for this committee?
- Whatever form the committee takes it needs to be something that people feel like they can be honest and free to speak
- We should call up members who have left and ask them why they left
- It needs to be more than just one person talking to one person, it needs to come from a committee to ensure it is creditable and not just gossip or unreliable
- Does New Life have a formal exit interview process? Yes.

9. Closing – Nathan

- a. When a motion is made there is action to be voted on, but right now everything is hanging. The best thing the congregation can do tonight is to advise the board to address this issue and report back in December.
- b. Exact wording for the motion has not been cemented.

Motion has been rescinded: To approve the building of an exit committee

- c. Congregation members are also encouraged to talk with fellow members and share their discovery with the board
- d. Next Board Meeting: Sept 29
- e. The board will discuss this further, congregation members are invited to come to the board meeting and give their feedback.
- f. Nathan closed in Prayer

10. Meeting adjourned

2021 Financial Statements

New Life Christian Reformed Church

35270 Delair Road, Abbotsford, BC V3G 2E2



Final – December 1, 2021

Dec. 8, 2021

The Financial Statements for the Fiscal Year ending August 31, 2021 were reviewed by two members of the congregation and were “deemed to be accurate and a fair representation of the financial position of New Life CRC”. They were approved for presentation to the congregation by the Finance Team and the Board of Elders.

The members of New Life Christian Reformed Church approved these financial statements following their presentation at the congregational meeting of Dec. 8, 2021.

For the Board of Elders:

_____ Date: _____

Eric Hoogenraad, Chair

_____ Date: _____

Heidi VanWeelden, Clerk

New Life Christian Reformed Church

Balance Sheet

For the Fiscal Year Ending August 31

	Note	2021		2020
ASSETS				
Current				
Cash	15	\$ 370,758	\$	340,868
Short Term Investments	1	51,010		49,708
Accounts Receivable	2	10,683		15,223
Prepaid Expenses, Advances & Security Deposits	3	1,518		9,253
		433,969		415,052
Capital Assets				
Capital Assets - Opening Balance	14	5,343,874		5,314,060
Current Year Additions	4	219,373		120,797
Current Year Disposals (at original cost)	14	-		(90,982)
Less: Accumulated Amortization	14	(3,092,423)		(2,923,293)
		2,470,825		2,420,582
TOTAL ASSETS		2,904,793		2,835,634
LIABILITIES AND EQUITY				
Current Liabilities				
Payables	5	59,888		103,202
Deferred Revenue Funds	13	341,210		278,979
		401,098		382,181
Long Term Debt				
	6			
Original Mortgage		515,000		372,000
Computer/Telephone Capital Lease		20,227		35,041
Total Long Term Debt		535,227		407,041
Total Liabilities		936,325		789,222
Members Equity				
Opening Balance		2,046,412		2,102,949
Add: Capital Asset Purchases from				
Operating Budget		1,279		12,645
Deferred Revenue Funds		116,539		54,612
Loan - portion of \$170K Borrowed		98,000		-
Computer Resource Fund		3,554		7,829
Add: Mortgage Payments		24,000		14,000
Add: Special Funds Mortgage Payments		3,000		4,000
Add: Capital Lease Payments		14,814		10,671
Less: Increase in Mortgage		(170,000)		-
Less: Loss on Disposal of Assets		-		(9,572)
Less: Amortization	14	(169,130)		(150,720)
		1,968,468		2,046,412
TOTAL LIABILITIES AND EQUITY		2,904,793		2,835,634

New Life Christian Reformed Church

Statement of Revenue and Expenditures

For the Fiscal Year Ending August 31

	Note	Budget 2021	Actual 2021	Actual 2020
Revenue				
Budget Collections		\$ 884,500	\$ 861,451	\$ 902,497
Rental Income		8,000	2,000	15,145
Interest		-	1,052	970
Wage Subsidies - New		-	45,600	55,443
Transfer from Fund (Previous Surplus)		-	-	4,203
Miscellaneous		2,000	254	993
		894,500	910,357	979,251
Designated Collections & Projects-Receipts	10	-	305,735	321,114
Net Revenue		894,500	1,216,092	1,300,365
Operating Expenditures				
Ministry Programs	7	44,300	31,073	48,941
Staffing	8	559,300	517,320	489,196
Facilities	9	122,450	114,658	122,962
Administration & Office Expenses	11	57,450	57,554	57,963
Interest		12,600	12,440	14,519
Loss/Gain on US Exchange		500	4	145
CRC General Ministry Shares	12	93,800	91,044	97,504
CRC Pension Ministry Shares		6,600	4,537	3,606
		897,000	828,630	834,836
Designated Collections & Projects-Paid Out	10	-	305,735	321,114
Total Operating Expenditures		897,000	1,134,366	1,155,950
Surplus/(shortfall) from Current Operations		(2,501)	81,728	144,415
Less Capital Expenditures	4	2,000	1,279	12,646
Mortgage Principal Payments	6	24,000	24,000	14,000
Capital Lease Payments		15,000	14,814	10,671
		41,000	40,093	37,316
Surplus/(shortfall) from Budgeted Operations		(43,500)	41,635	107,099
Less Transfer to General Capital Fund	13	-	-	57,200
Transfer to Govt Wage Subsidy Fund		(43,500)	41,635	49,899
Net Surplus/(shortfall)		0	0	0

Notes to Fiscal 2021 Financial Statements

1 Short Term Investments

	<i>21 Actual</i>	<i>20 Actual</i>
Funds in Term Deposit - 0.65% to 3.15% Due Feb 25, 2023	\$ 3,961	\$ 3,935
Funds in Term Deposit - 0.8% Due Aug 16, 2022	47,049	45,773
	51,010	49,708

2 Accounts Receivable

	<i>21 Actual</i>	<i>20 Actual</i>
Facility Rentals	\$ -	\$ 629
GST Rebate	7,414	3,599
Canada Wage Subsidies	2,779	8,570
Miscellaneous Accounts Receivable	490	2,425
	10,683	15,223

3 Prepaid Expenses, Advances & Security Deposits

	<i>21 Actual</i>	<i>20 Actual</i>
Prepaid Expenses		
Deposits for Ministry Retreats	500	2,190
Prepaid Ministry Expenses	1,018	5,462
Prepaid Staff Development Expenses	-	1,601
	1,518	9,253

4 Capital Acquisitions

	<i>21 Budget</i>	<i>21 Actual</i>	<i>20 Actual</i>
Music, Sound & Multimedia Equipment	\$ -	\$ 119,544	\$ 1,498
Furniture & Fixtures	2,000	83,263	65,758
Computer Equipment		3,554	53,541
Security System		13,012	-
	2,000	219,373	120,797

Funding for Capital Acquisitions

	<i>21 Actual</i>	<i>20 Actual</i>
Current Operations	\$ 1,279	\$ 12,645
Computer Resource Fund	3,554	7,829
Donations	116,539	54,612
Loan (Increase in Mortgage)	98,000	-
Capital Lease	-	45,712
	219,373	120,797

5 Payables

	<i>21 Actual</i>	<i>20 Actual</i>
Ministry Shares	\$ 13,663	\$ 14,181
Designated Offerings	3,364	6,430
Credit Card Payables	4,005	3,031
Payroll Liabilities	13,972	14,637
Accounts Payables & Accruals	24,884	64,923
	59,888	103,201

Notes to Fiscal 2021 Financial Statements

6 Long Term Debt

Mortgages

The mortgage on church property is held by the CRC RRSP Community Fund. The interest rate is determined quarterly and interest paid monthly. For the fourth quarter of 2021 the rate for the mortgage is 2.55%. There is no fixed principal repayment requirement. The payments listed here for 2021 include those from operating budget (\$24,000) & Debt Reduction (\$3,000.00).

	<i>21 Actual</i>	<i>20 Actual</i>
Mortgages Opening Balance	\$ 372,000	\$ 390,000
Less: Payments	(27,000)	(18,000)
Add: Loan for Renovations	170,000	-
Mortgages as at August 31st	515,000	372,000

Capital Equipment Lease

In December 2019, the church upgraded the entire computer system including computers, laptops, servers, wireless access points as well as new telephones and system covered by a capital lease spread over 36 months. The entire lease cost has been capitalized and the outstanding lease shown as a liability.

	<i>21 Actual</i>	<i>20 Actual</i>
Capital Lease Opening Balance	\$ 35,042	\$ -
Add: Acquisition Costs	-	45,712
Less: Deposit and Monthly Payments	(14,814)	(10,671)
Capital Lease as at August 31st	\$20,228	\$35,042

7 Ministry Program Expenses

	<i>21 Budget</i>	<i>21 Actual</i>	<i>20 Actual</i>
Worship, Multi-Media & the Arts	\$ 13,050	\$ 11,613	\$ 21,438
Integration, Care, Fellowship & Alpha	7,300	5,036	5,897
Children's Ministries	8,400	5,095	7,761
Youth Ministries	5,000	4,502	4,770
Serve	3,600	868	1,956
Other Ministry Expenses	6,950	3,959	7,119
	44,300	31,073	48,941

8 Staffing Expenses

	<i>21 Budget</i>	<i>21 Actual</i>	<i>20 Actual</i>
Staff Salaries	\$ 480,800	\$ 440,591	\$ 416,660
Benefits and Other Expenses	78,500	76,729	72,536
	559,300	517,320	489,196

As required by the BC Societies Act, it is noted that there are 2 staff members whose remuneration is at least \$75,000 and whose combined total is \$178,450.

9 Facility Expenses

	<i>21 Budget</i>	<i>21 Actual</i>	<i>20 Actual</i>
Insurance	\$ 27,500	\$ 27,900	\$ 25,914
Utilities	28,800	23,461	22,872
Garbage	4,400	1,703	2,915
Custodial	5,000	3,422	4,054
Maintenance Contracts	15,700	8,046	14,517
Repair and Maintenance	9,050	18,570	16,855
Landscaping Contract	13,500	13,530	11,993
Facilities Rental Expenses	500	26	1,113
Computer Software, Maintenance, etc	6,000	6,000	10,728
Facility Upgrades	12,000	12,000	12,000
	122,450	114,658	122,962

Notes to Fiscal 2021 Financial Statements

10 Special Designated Collections

	<i>21 Actual</i>	<i>20 Actual</i>
Abbotsford Community Services-Food Bank	\$ 4,591	\$ 3,546
Abbotsford Right To Life (Advokate)	1,055	608
Bethesda	1,925	1,455
Cadets & GEMS (Youth Unlimited)	465	498
Canada Food Grains Bank	2,190	1,951
Cascade Christian Counselling	100	150
CJL - Citizens for Public Justice	-	50
CRC Resonate Global Missions (Home and World Mission)	1,711	-
CRCNA - The Banner	-	-
CRC-World Renew (All projects)	25,748	41,820
Cyrus Centre Ministries	650	175
Esperanza (ICMS)	5,101	4,910
Hope for Korah	23,485	13,508
Joshua House (Yahweh Saves Recovery Ministries)	16,953	8,053
Kings University, The	100	100
Life Recovery	2,255	2,566
New Life Missionaries	65,755	54,813
New Life-Benevolent Fund	49,571	29,318
New Life-Capital Equipment Fund	4,500	11,500
New Life-Computer Resource Fund	2,694	4,795
New Life-Debt Reduction	2,400	2,550
New Life-Esperanza Missions Trip	1,310	3,980
New Life-SERVE Fund	1,800	4,200
New Life-Honduras Project	5,690	32,435
New Life-Landscaping	2,185	-
New Life-Facility Upgrade Fund	71,784	135
New Life-Youth Ministries	-	22,954
Salvation Army Center of Hope	-	2,591
Telecare	2,178	1,351
Youth For Christ - Columbia	-	5,867
	296,195	255,879

Special Flow Through Projects

	<i>21 Actual</i>	<i>20 Actual</i>
Youth Mission Trip (Fundraisers, etc)	\$ -	\$ 23,264
Youth Ministry	550	6,026
GEMS Ministry	7,110	29,725
Cadets Ministry	1,880	6,220
	9,540	65,235
Total Designated Collections & Projects	305,735	321,114

Notes to Fiscal 2021 Financial Statements

11 Administration & Office Expenses

	21 Budget	21 Actual	20 Actual
Photocopier-Lease	\$ 5,900	\$ 5,883	\$ 10,089
Photocopier-Maintenance	6,600	1,663	4,350
Telephone	4,600	5,037	11,606
Paper Supplies	3,400	825	1,831
Administration Expenses	4,200	4,335	3,895
Bank Charges	900	840	868
IT Managed Services Contract	15,500	17,118	11,378
Other Expenses	16,350	21,853	13,946
	57,450	57,554	57,963

12 CRC General Ministry Shares

	21 Budget	21 Actual	20 Actual
CRC Denominational Ministry Shares	\$ 63,400	\$ 65,653	\$ 71,314
CRC Classical Ministry Shares	27,600	22,664	23,268
Diaconal Ministries Canada	2,800	2,727	2,923
	93,800	91,044	97,504

Note: This is 10.0% of Revenue in '21 and 10.0% of Revenue less Summer Outreach Fund transfers in '20

13 Deferred Revenue Funds

	Receipts Expenditures			
	21 Opening			21 Closing
General Capital Fund	\$ 95,998	\$ 4,500	\$ (88,873)	\$ 11,625
Debt Reduction Fund	2,473	2,400	(3,000)	1,873
Pastoral Apprentice Fund	8,219	-	(1,709)	6,510
Benevolent Fund	25,639	49,546	(45,092)	30,093
GEMS Ministry Fund	7,373	7,110	(6,648)	7,835
Cadets Ministry Fund	1,342	1,880	(2,262)	960
New Life Missionaries Fund	21,974	45,846	(29,239)	38,581
Honduras Coffee Fund	3,279	1,463	(4,500)	241
New Life Mission Trip Fund	48,060	-	-	48,060
Computer Resource Fund	-	8,694	(5,114)	3,580
Esperanza Missions Fund	2,691	1,310	(1,117)	2,883
Honduras Missions Fund	1,190	5,715	-	6,905
Refugee Assistance Fund	4,931	-	-	4,931
Gov't Wage Subsidy Fund	49,899	41,635	-	91,534
Food Bank (Little Lights) Fund	219	-	-	219
Summer Outreach	3,810	-	(284)	3,526
SERVE Fund	-	1,800	(1,800)	-
Facility Upgrade Fund	-	253,784	(173,335)	80,449
Outstanding Tokens	1,883	350	(828)	1,405
	\$278,979	426,033	(363,801)	341,210

Source of Funds

	21 Actual	20 Actual
Designated Contributions	\$ 188,230	\$ 147,299
Fundraising (GEMS, Cadets, Youth Missions, Young Adults)	3,000	49,801
Ministry Program Fees (GEMS, Cadets, Youth Missions)	1,590	4,275
Operational Budget (GEMS, Cadets, Facility Upgrade Fund)	16,300	81,717
Loan	170,000	-
Miscellaneous Receipts (includes Wage Subsidies)	46,913	63,047
	426,033	346,140

Notes to Fiscal 2021 Financial Statements

14 Schedule of Capital Assets

Description	Rate	Opening			Closing		Amortization		Book Value
		Cost	Add'ns	Disposals	Cost	Accum	Current	Close	
Land	0%	172,019			172,019				172,019
Building	5%	1,468,249			1,468,249	(1,098,875)	(18,470)		350,904
Building/Grounds Exp'n	5%	3,096,698			3,096,698	(1,384,251)	(85,630)		1,626,817
Grounds	5%	6,724			6,724	(4,616)	(110)		1,998
Furniture & Fixtures	15%	287,414	119,544		406,958	(187,059)	(32,990)		186,909
Music & Sound	15%	250,593	83,263		333,856	(223,338)	(16,580)		93,938
Computers	33%	62,178	3,554		65,732	(25,154)	(13,390)		27,188
Security System	15%	-	13,012		13,012		(1,960)		11,052
		5,343,875	219,373	-	5,563,248	(2,923,293)	(169,130)		2,470,825

15 Line of Credit

New Life Christian Reformed Church has an operational line of credit for a total of up to \$40,000.00. The interest rate is dictated by the bank and as of August 31, 2021 is 4.45% (Prime + 2 %)

	21 Actual	20 Actual
Line of Credit Opening	\$ 40,000	\$ 40,000
Less Draws	-	-
Plus Payments	-	-
Line of Credit Balance	40,000	40,000

Ministry Year 2022 Revised Budget Highlights

Budgeting for 2022 and the post-pandemic future.

In this new budget year, we anticipate that we will be in the aftermath of the COVID19 pandemic, and we will be able to have face-to-face worship and ministries. What is not clear is what restrictions will be in place for the post-pandemic future, and what the church will look like as it emerges from the rubble of the pandemic. What will become clearer this ministry year is how the pandemic has changed our congregation. We have created a budget that attempts to address the challenges that face us as a post-pandemic church.

Prior to the recent flooding in Abbotsford, we had prepared a revised budget where we anticipated \$802,000 in donations. This would have represented a 6.9% decrease in contributions from the \$861,451 that was received in fiscal 2021. That decrease was planned to recognize the reality that some of our members and attendees have left New Life over the summer months.

Budgeting for 2022 due to Abbotsford Flood Impact.

However, then the Abbotsford flooding happened, and we decided that a further change was warranted to the budget. Since then, the finance team has been working hard to pull this third revision of the budget together. This latest revision which will be presented on Dec. 8th will have a further reduction of \$60,000 (7.25%) in expected donations to \$742,000. Thus, the total decrease in contributions from the \$861,451 received in fiscal 2021 is planned to be \$119,451 or 13.9%.

While it is difficult to predict the exact financial impact of members leaving and the impact of the floods on the donations received towards the church budget, we felt it prudent to adjust our expectations. The reasons for this significant decrease of 13.9% are:

- Some of our members and regular attendees who supported the budget have left New Life over the summer months
- Some of our members and regular attendees will experience significant financial losses from the flooding which won't be totally covered by insurance or government financial disaster relief programs, and thus they may not be able to financially support New Life as generously as they have in past years.
- Other members and regular attendees may elect to re-direct some of their donations that New Life might have received to flood relief programs

Flood Damage to the Church Basement.

This budget does not include any funds to deal with the recent flood damage to the church basement. At the time of writing the total costs to repair the facility are unknown, and it is unclear whether insurance will cover the costs. The church may need to undertake additional fund-raising or borrow funds to repair the basement.

Challenges Facing a Post Pandemic Church: Restart, Embrace and Reconnect

1. RESTART/REBUILD the Ministries.

Within this budget year we will be working towards restarting and rebuilding our ministries. We will worship together both online and onsite. We will be restarting all our in-person worship ministries as well as building a new online campus. Our in-person hospitality ministries, life groups and adult ministries will

be restarted this year. The Faith formation ministries – children, youth and young adults will be all restarted with a focus on rebuilding this year.

2. **EMBRACE Online and Onsite ministry.**

We will embrace meaningful online ministry consistent with the character and ambition of New Life Church. Our worship services will be live streamed to our new online church platform – New Life Online. We will continue our video ministry for promotion, communication, and worship segments. Social media will be refocused on communicating the nature, mission, and ministry of New Life.

This 2022 budget has enough resources to provide both online and onsite ministry.

3. **RECONNECTING with our Neighborhood.**

We have been reconnected with the Delair neighborhood because of the Delair Court fire on February 14 which left more than 100 people homeless. As restrictions lift, we desire to host community events that will invite and reconnect with those that live in the Delair neighborhood. This 2022 budget supports that reconnecting.

A Deficit Budget.

The operating budget for this ministry year projects a deficit of \$32,000. However, New Life does have excess accumulated operating cash from prior years which will cover this deficit. Thus, this deficit will not add to the long-term debt load of New Life. The excess accumulated operating cash is a result of operating surpluses from prior years which have not been transferred into other funds. This excess accumulated operating cash has been allowed to accumulate and intended for situations such as we are in now, where the budget is financially stressed.

Challenges Managing the Budget.

Over the many years that finance team members have been involved with preparing budgets for New Life, fiscal year 2022 represents one of the more challenging ones. There is more uncertainty than usual regarding expected donations towards the budget for the fiscal year. There is also less leeway than typical to handle unexpected expenses. Staff, the finance team and the Board will need to closely monitor income and expenditures over the rest of the year. If required, further budgetary adjustments may need to be made to ensure that the deficit does not increase beyond the \$32,000 indicated in this document.

As members and attendees, we need to pray that the Lord who oversees all will provide for the needs of New Life Church. Each of us also needs to pray and discern whether we are personally contributing to New Life's budget what God is calling us to give. This budget is provided with the hope that God will bless New Life and provide for the church's financial needs.

SUMMARY OF CHANGES: from Last Year's 2021 Actual Expenditures

1. **Overall Income Decrease:** The budget for ministry year 2022 projects a decrease of 6.0% from 2021 actual total revenue.
2. **Overall Expenditure Increase:** The budget for ministry year 2022 projects an increase of 2.2% from 2021 actual total expenses.
3. **Contributions:** With actual contributions of \$861,451 for 2021, the decrease for contributions by our members and attendees to meet the proposed 2022 budget would be 13.9% (\$119,451).

4. **Transfers from Funds:** Transfers totaling \$98,000 are made from deferred revenue funds - \$91,500 from the wage subsidy fund and \$6,500 from the pastoral apprentice fund.
5. **Gov't Wage Subsidies:** We have already received \$4,000 from the federal government as the final payments for the COVID subsidy programs. We do not anticipate any further such payments for this fiscal year.
6. **Other Income:** Is the combination of Rental Income (\$10,000), and Misc. Income (\$2,000).
7. **Deficit budget:** The budget for ministry year projects a deficit of \$32,000. See the comments on the prior page for why this does not increase the long-term debt of New Life.

Summary	FISCAL 2021			FISCAL 2022		% Chg	% Chg
	Budget	Actual		Budget		Actual	Budget
NL Ministry Contributions	\$884,500	\$861,451	94.6%	\$742,000	86.7%	-13.9%	-16.1%
Wage Subsidy Fund	\$43,500		0.0%	\$91,500	10.7%	N/A	110.3%
Pastoral Apprentice Fund				\$6,500	0.8%	N/A	N/A
Gov't Wage Subsidies		\$45,600	5.0%	\$4,000	0.5%	-91.2%	N/A
Other Income	\$10,000	\$3,306	0.4%	\$12,000	1.4%	263.0%	20.0%
Total Income	\$938,000	\$910,357	100.0%	\$856,000	100.0%	-6.0%	-8.7%
NL Ministries	\$44,300	\$31,073	3.4%	\$39,000	4.6%	25.5%	-12.0%
Church Staffing	\$559,300	\$517,320	56.8%	\$564,000	65.9%	9.0%	0.8%
Facilities	\$122,450	\$114,658	12.6%	\$110,000	12.9%	-4.1%	-10.2%
Admin & Office Expenses	\$57,450	\$57,554	6.3%	\$54,000	6.3%	-6.2%	-6.0%
Interest Expenses	\$13,100	\$12,444	1.4%	\$14,000	1.6%	12.5%	6.9%
CRC General Ministry Shares	\$93,800	\$91,044	10.0%	\$78,000	9.1%	-14.3%	-16.8%
CRC Pension Ministry Shares	\$6,600	\$4,537	0.5%	\$7,000	0.8%	54.3%	6.1%
Capital Expenditures	\$2,000	\$1,279	0.1%	\$0	0.0%	-100.0%	-100.0%
Loan Repayments	\$39,000	\$38,814	4.3%	\$22,000	2.6%	-43.3%	-43.6%
Total Expenditures	\$938,000	\$868,723	95.4%	\$888,000	103.7%	2.2%	-5.3%
Surplus/(Deficit)	\$0	\$41,635	4.6%	(\$32,000)	-3.7%		

SECTION ONE: New Life Ministries

This fiscal year we are focusing on restarting and rebuilding our ministries. Each area of the New Life Ministries section of the budget is reviewed and adjusted from last year's budget to reflect actual costs for these ministries. This fiscal year there is a 25.5% increase over the actuals spent last year.

- a. Faith Formation Ministries: The utmost priority this year is Children and Youth Ministries as they are rebuilding from the pandemic. These ministries will receive the funding they need to restart and rebuild. Since we have healthy deferred funds for Children's ministry, this budget calls for less than last year since these ministries will receive additional resources from the deferred funds. With

the budget and deferred revenue funds combined they will have access to the same resources as previous years.

b. **Worship:** We anticipate total increased costs of 18% from last year's actuals. This is due to the additional hospitality costs of holding in person worship services, and the need to plan for more guest pastors than in prior years. With Mike no longer on staff, Nathan's preaching load will need to be reduced as he now needs to spend more time on leading and mentoring other staff. Other areas have decreased costs because of the significant investments made in new equipment over the past couple of years for worship ministry.

c. **Community:** We have increased this budget area over what was spent last year as we are planning on more community events for outreach. We also have enough resources to restart and rebuild our adult ministries.

d. **Serve:** A significant increase from what was spent last year so we can focus more on developing our volunteers. With the restart and rebuild we anticipate more expenses for training and equipping our volunteers in this coming year.

	FISCAL 2021		FISCAL 2022	
	Budget	Actual	Proposed	
	Amount	Amount	Amount	% Chg
New Life Ministries	\$44,300	\$31,073	\$39,000	25.5%
Faith Formation Ministries	\$13,400	\$9,597	\$9,000	-6.2%
Children's Ministries	\$8,400	\$5,095	\$4,500	-11.7%
Youth Ministries	\$4,200	\$3,381	\$3,700	9.4%
Young Adult Ministries	\$800	\$1,121	\$800	-28.6%
Worship	\$13,050	\$11,613	\$13,700	18.0%
Community	\$7,300	\$5,036	\$8,300	64.8%
Serve	\$3,600	\$868	\$2,500	188.0%
Other Ministry Areas & Expenses	\$6,950	\$3,959	\$5,500	38.9%

SECTION TWO: Church Staffing

The Church Staffing section of the budget has a 9.0% increase from the 2021 actuals. This increase is required because of the following:

- Additional staffing costs associated with supporting online streaming and various social media channels.
- Additional part-time staffing for the positions of Pre-School Director, Kid's Church Director, and Pastoral Intern.
- Additional casual staff to provide for the extra requirements for facility cleaning due to COVID 19.
- A cost-of-living increase of 3%.
- While Mike is no longer on staff, salary for September and October plus severance costs are included in this budget. Privacy laws in BC prevent the Board from releasing the details of Mike's severance package, but both the Board and Finance Team believe the severance package meets BC labor code requirements, classical and denominational requirements under Article 17-b of the denomination's church order, and industry standards.

The Board recognizes that this budget does not include any salary allocation for a full-time Youth Pastor for fiscal year 2022. This was done for the following reasons:

- Prior to the flooding in Abbotsford, a revised budget did have an allocation for a youth pastor to start in the latter portion of the budget year. However, given the expected pressure on contribution levels due to the flooding, the finance team and board had to quickly cut both revenue and expenditures, and an unfilled staff position was an easy place to make initial cuts.
- It's been challenging to find a new youth pastor. Mike had been searching for well over a year without finding a suitable candidate.
- In the interim Janessa and Jacob are taking a leadership role in youth ministry.

	FISCAL 2021				FISCAL 2022		
	Budget		Actual		Proposed		
	Amount	FTE	Amount	FTE	Amount	FTE	% Chg
Church Staffing	\$559,300	8.08	\$517,320	8.05	\$564,000	7.5	9.0%
Staffing Salaries	\$480,800	8.08	\$440,591	8.05	\$496,000	7.5	12.6%
Ministry Staff	\$363,900	5.80	\$324,690	5.80	\$372,800	5.1	14.8%
Administrative Staff	\$70,100	1.35	\$67,083	1.35	\$73,000	1.4	8.8%
Facilities Staff	\$46,800	0.93	\$48,818	0.90	\$50,200	1.0	2.8%
Benefits & Misc Expenses	\$78,500		\$76,729		\$68,000		-11.4%
Staff Benefit Expenses	\$69,300		\$66,127		\$60,000		-9.3%
Miscellaneous Staff Expenses	\$9,200		\$10,602		\$8,000		-24.5%

SECTION THREE: Facilities

Our facilities budget is lower than last year by 4.1% from actuals. Savings have been realized mostly from removing the \$12,000 contribution to the Facility Upgrades Fund, and by minor adjustments in a few other areas. However, this is an area where we can anticipate the occasional surprise maintenance expense, and where a much hotter than normal summer or a much colder than normal winter can significantly affect the cost of utilities. Our insurance costs also increased again this year. No dollars have been allocated in this budget to deal with required repairs due to the flooding that occurred in the basement.

	FISCAL 2021		FISCAL 2022	
	Budget	Actual	Proposed	
	Amount	Amount	Amount	% Chg
Facilities	\$122,450	\$114,658	\$110,000	-4.1%
Insurance	\$27,500	\$27,900	\$32,000	14.7%
Utilities	\$28,800	\$23,461	\$28,000	19.3%
Garbage	\$4,400	\$1,703	\$3,500	105.5%
Custodial Supplies	\$5,000	\$3,422	\$4,000	16.9%
Maintenance Contracts	\$15,700	\$8,046	\$14,450	79.6%
R&M of Building & Equipment	\$22,550	\$32,100	\$24,550	-23.5%
Facilities Rental Expense	\$500	\$26	\$500	1823.1%
Computer Network, Software & Support	\$6,000	\$6,000	\$3,000	-50.0%
Facility Upgrades	\$12,000	\$12,000	\$0	-100.0%

SECTION FOUR: Admin and Office Expenses

The budget for Administration and Office Expenses will see a decrease of 6.2% from last year's actuals. This is primarily due to our production copier lease concluding, and we now own the copier outright. However, with more part-time staff members, our IT Managed Services costs have increased due to the increase in the number of accounts needed for staff and volunteers.

	FISCAL 2021		FISCAL 2022	
	Budget	Actual	Proposed	
	Amount	Amount	Amount	% Chg
Admin & Office Expenses	\$57,450	\$57,554	\$54,000	-6.2%
Photocopier-Lease	\$5,900	\$5,885	\$0	-100.0%
Photocopier-Maintenance	\$6,600	\$1,662	\$5,800	249.0%
Telecommunications	\$4,600	\$5,036	\$4,900	-2.7%
Paper Supplies	\$3,400	\$826	\$3,400	311.6%
Administration expenses	\$4,200	\$4,334	\$4,200	-3.1%
Bank Charges	\$900	\$840	\$800	-4.8%
IT Managed Services	\$15,500	\$17,121	\$17,000	-0.7%
Other office expenses	\$16,350	\$21,850	\$17,900	-18.1%

SECTION FIVE: Other

- Mortgage and Lease Interest Expense** is increased from 2021 due to our increased mortgage due to the Phase 2 of auditorium upgrades. There is a small buffer to manage some increase in interest rates.
- CRC General Ministry Shares** remains at 10% of the income received. New Life subscribes to the principles of the tithe. We teach and encourage all members to give a tithe (10% of their income) to the ministry of the church and in turn the church takes 10% of what it receives from the members and gives it to CRC Ministry Shares. We pay 100% of requested classical share and the remaining balance goes to the denominational and diaconal shares. This number of \$78,000 is not exactly 10% of the income and expenditure numbers because the \$91,500 in income transferred out of the Govt Wage Subsidy Fund and the \$32,000 deficit need to be factored out of the calculation as that was already "tithed" on in previous years. New Life had pledged to pay \$60,000 to denominational ministry shares, but due to the anticipated budget pressures from the flooding, that won't be achievable in this budget.
- CRC Pension Ministry Shares** reflects the amount that New Life, as a larger church in the denomination, contributes towards the pension cost of other pastors who are part of much smaller churches – in effect a ministry share. This amount is based on the number of members in a church. Due to a misunderstanding of the reporting form, New Life had been reporting too low a membership number over the past few years. This mistake was corrected this past September, and so we expect the amount to increase by \$2,463 over last year's amount.
- Capital Items.** We have budgeted \$0.
- Mortgage and Lease Payments.** We made mortgage payments of \$2,000 per month for the first 3 months of the fiscal year and have suspended them for the rest of the year. Our capital lease principal payments for computers and networks equipment increase over time, so this amount increased by 8%.

	FISCAL 2021		FISCAL 2022	
	Budget	Actual	Proposed	
	Amount	Amount	Amount	% Chg
Interest Expenses	\$13,100	\$12,444	\$14,000	12.5%
Mortgage & Other Interest, US Exchange	\$13,100	\$12,444	\$14,000	12.5%
CRC General Ministry Shares	\$93,800	\$91,044	\$78,000	-14.3%
Denominational	\$63,400	\$65,653	\$50,000	-23.8%
Classical	\$27,600	\$22,664	\$25,000	10.3%
Diaconal Ministry Shares	\$2,800	\$2,727	\$3,000	10.0%
CRC Pension Ministry Shares	\$6,600	\$4,537	\$7,000	54.3%
Capital Items	\$2,000	\$1,279	\$0	-100.0%
Improvements to Building & Grounds	\$2,000	\$0	\$0	N/A
Furniture and Equipment	\$0	\$0	\$0	N/A
Worship Equipment	\$0	\$1,279	\$0	N/A
Loan & Lease Payments	\$39,000	\$38,814	\$22,000	-43.3%
Mortgage Principal	\$24,000	\$24,000	\$6,000	-75.0%
Capital Lease Principal	\$15,000	\$14,814	\$16,000	8.0%
Total Equity Expenditures	\$41,000	\$40,093	\$22,000	-45.1%

FORMAL MOTIONS ON THE ELECTRONIC BALLOT

The Board of Elders presents the following motions listed below to the members of New Life Church. The voting will take place electronically and the motions will be open to vote on until midnight of Tuesday, December 14, 2021. The instructions for how to vote will be communicated through emails to each member and regular attender on Dec. 8th.

MOTIONS TO BE VOTED ON ELECTRONICALLY <i>*This is not a ballot</i>	Yes	No
FINANCIAL STATEMENTS FOR FISCAL YEAR 2021 I approve the presented financial statements for the fiscal year ending August 31, 2021.	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET FOR FISCAL YEAR 2022 I approve the proposed budget for the fiscal year ending August 31, 2022, projecting total operating income of \$856,000, total operating expenditures of \$888,000 and an operating deficit of \$32,000, where this deficit will be funded from accumulated operating cash surpluses of prior years.	<input type="checkbox"/>	<input type="checkbox"/>